



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

Joseph P. Bort MetroCenter  
101 Eighth Street  
Oakland, CA 94607-4700  
TEL 510.817.5700  
TDD/TTY 510.817.5769  
FAX 510.817.5848  
E-MAIL [info@mtc.ca.gov](mailto:info@mtc.ca.gov)  
WEB [www.mtc.ca.gov](http://www.mtc.ca.gov)

4e

## *Memorandum*

TO: Administration Committee\  
FR: Executive Director  
RE: Agreements: Project-based Temporary Staffing Services:

DATE: June 3, 2009

W.I: 1153

- i.) Mainz Brady (\$187,200)
- ii.) Modis (\$197,600)
- iii.) International Program Services (IPS) (\$556,400)
- iv.) Local Government Services (LGS) (\$1,810,500)

MTC contracts with several temporary staffing agencies to provide project-based staffing services for various operational programs including Transit-Oriented Development (TOD), Lifeline, 511, Translink, FasTrak, ATCAS, Motorist Aid, arterial operations, and regional streets and roads activities. Funding for this staffing for July 1, 2009 through June 30, 2010 is included in the Draft FY 2009-10 Agency Budget.

Below is a summary of the anticipated contracts with each staffing agency. Additional information is included in the attached contract summaries.

Vendor	Agreement	NTE Budget
Mainz Brady	Purchase Order	\$187,200
Modis	Purchase Order	\$197,600
International Program Services (IPS)	Purchase Order	\$556,400
Local Government Services (LGS)	Contract Amendment	\$1,810,500

Staff recommends that this Committee authorize the Executive Director or his designee to negotiate and enter into agreements with the agencies in the amounts listed above for project-based staffing services through June 30, 2010, subject to adoption of the FY 2009-10 Agency Budget by the Commission at its June 24<sup>th</sup> meeting.

Steve Heminger

SH:TG

Attachment

J:\COMMITTEE\Administration\2009 by month\06 Admin JUN 2009\04e\_Agency Temporary Services\_Green.doc

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Purchase Order

Work Item No.:	1515
Vendor:	Mainz Brady Oakland, CA
Work Project Title:	Project-based Staffing Services
Purpose of Project:	To provide project-based staffing services
Brief Scope of Work:	Provide project-based database developer staffing services for the Funds Management System (FMS) project
Project Cost Not to Exceed:	\$187,200
Funding Source:	PPM
Fiscal Impact:	Included in FY 09-10 Draft Agency Budget
Motion by Committee:	That the Executive Director or his designee is authorized to issue a purchase order to Mainz Brady to provide project-based staffing services and the Chief Financial Officer is directed to set aside \$187,200 in FY 2009-10 funds for such purchase order, subject to adoption of the FY 2009-10 Agency Budget.
Administration Committee:	<hr/> Tom Bates, Chair
Approved:	Date: June 10, 2009

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Purchase Order

Work Item No.:	1253
Vendor:	Modis San Ramon
Work Project Title:	Project-based Staffing Services
Purpose of Project:	To provide project-based staffing services
Brief Scope of Work:	Provide project-based network engineering staffing services for the Automated Toll Collection Accounting System (ATCAS) project.
Project Cost Not to Exceed:	\$197,600
Funding Source:	BATA
Fiscal Impact:	Included in FY 09-10 Draft Agency Budget
Motion by Committee:	That the Executive Director or his designee is authorized to issue a purchase order to Modis to provide project-based staffing services and the Chief Financial Officer is directed to set aside \$197,600 in FY 2009-10 funds for such purchase order, subject to adoption of the FY 2009-10 Agency Budget.
Administration Committee:	<hr/> Tom Bates, Chair
Approved:	Date: June 10, 2009

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Purchase Order

Work Item No.:	1253, 1515
Vendor:	International Program Services (IPS) San Mateo, CA
Work Project Title:	Project-based Staffing Services
Purpose of Project:	To provide project-based staffing services
Brief Scope of Work:	Provide project-based application development staffing services for the Automated Toll Collection Accounting System (ATCAS) and application development production support staffing services for the Funds Management System (FMS) projects
Project Cost Not to Exceed:	\$171,600 (ATCAS) and \$384,800 (FMS)
Funding Source:	BATA and PPM
Fiscal Impact:	Included in FY 09-10 Draft Agency Budget
Motion by Committee:	That the Executive Director or his designee is authorized to issue a purchase order to IPS to provide project-based staffing services and the Chief Financial Officer is directed to set aside \$556,400 in FY 2009-10 funds for such purchase order, subject to adoption of the FY 2009-10 Agency Budget.
Administration Committee:	<hr/> Tom Bates, Chair
Approved:	Date: June 10, 2009

## REQUEST FOR COMMITTEE APPROVAL

### Summary of Consultant Contract Amendment

Work Item No.:	1221, 1224, 1225, 1232, 1233, 1234, 1253, 1254, 1311, 1512 and 1611
Consultant:	Local Government Services (LGS) Carmel, CA
Work Project Title:	Project-based Staffing Services
Purpose of Project:	To provide project-based staffing services
Brief Scope of Work:	Provide project-based staffing services for the Transit-Oriented Development (TOD), Lifeline, 511, Translink, FasTrak, Motorist Aid, arterial operations, and regional streets and roads programs
Project Cost Not to Exceed:	\$1,810,500
Funding Source:	STA, STP, CMAQ, BATA, SAFE, FSP and General Fund
Fiscal Impact:	Included in FY 09-10 Proposed Agency Budget
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract amendment with Local Government Services (LGS) to provide project-based staffing services and the Chief Financial Officer is directed to set aside \$1,810,500 in FY 2009-10 funds for such contract amendment, subject to adoption of the FY 2009-10 Agency Budget.
Administration Committee:	<hr/> Tom Bates, Chair
Approved:	Date: June 10, 2009